

## **SSC OPERATING PROCEDURES – ISSUE 2 – 05/05/2021**

### **1. COVID-19 BASICS**

- a. If you have any COVID-19 symptoms; temperature, persistent cough, loss of smell or taste or feel at all unwell, or if you have been in contact with anyone who has suspected COVID-19 within the last 14 days, please do not come to the pool.
- b. Maintain social distancing in accordance with Government rules with people from outside your own household.
- c. Face coverings should be worn in the indoor communal areas (foyer, changing rooms etc.), but face coverings are not considered essential within the pool, pool sides and terrace area. Bring your own face covering.
- d. Bring your own hand sanitiser. Use the pool facility sanitising and /or wash stations whenever possible.

### **2. ARRIVAL & EXIT**

- a. Members to arrive no earlier than 30 minutes before our allocated pool time. Note that our pool time slot has changed to 9 p.m. to 10 p.m. Wednesday evenings (except the first Wednesday of the month – Dry Night), so no-one is to arrive before 8:30 p.m.
- b. In accordance with Kingfisher Pool's attendance policy, there is currently a maximum allowance for 29 attendees per evening.
- c. Club members have priority for attendance, any non-members wishing to attend must obtain prior permission from one of the Committee Members.
- d. Priority order for club nights will be those wishing to Scuba Dive, then Snorkelers and Swimmers, then social visits by Club Members, followed by non-members.
- e. To minimise use of the wet changing room facilities at the start of the evening, those planning to Dive or Swim should plan, whenever possible, to arrive wearing their swimwear. The wet changing room facilities are available for use primarily after using the pool. The rules regarding wet changing room use are detailed below, but if you are planning to use them at any point, you should take a green card (cubicle token) from reception upon arrival.
- f. Entry to the building is via the normal front entrance. Inside the building there is a one-way system in place as shown on the attached Map.
- g. Upon arrival first use the Hand Sanitiser in the foyer.
- h. The foyer area is out of bounds for socialising.
- i. Each evening there will be a designated COVID-19 Officer from the Club who will register the names of all attendees on an attendance sheet. The Club has its own NHS QR Code, so you should also scan this with your Smartphone NHS App on entry if you have access to these.
- j. Outside shoes must be removed when entering the terrace area from the foyer.
- k. The foyer to terrace doors will be propped open for the evening to minimise shared use of the door handles as touch points.
- l. Exit from the terrace and pool area is through the wet changing rooms back into the foyer, where outside shoes can be put back on, remembering to maintain social distancing and face covering protocols.

- m. Wheeled dive bags and trolleys can be taken out into the foyer via the terrace as long as social distancing protocol is followed.
- n. Exit from the foyer area is normally via the emergency exit at the rear of the foyer next to the café bar.
- o. If there are no longer any people arriving or present in the foyer area then it is permitted to start using the normal front entrance for an exit point as well, remembering to maintain social distance and face covering protocols.

### **3. EQUIPMENT HANDLING**

- a. It is recommended that we try to minimise the number of trips for bringing equipment in and out of the building, to and from vehicles parked outside. Consider making use of a trolley or travel bag.
- b. It is recommended that you only handle your own equipment if at all possible. Club or shared equipment should be handled wearing a pair of gloves, or should be sanitised after handling.
- c. Cylinder Valves should be covered or taped, and Regulators should be bagged, or the mouthpieces covered, for protection whilst handling.
- d. Equipment should be brought into the building via the normal front entrance, through the foyer and into the pool terrace area. Outside shoes must be removed when entering the terrace area. You should keep your equipment separate from other equipment belonging to divers outside your own household.
- e. Equipment that is to be used during the evening session should be moved to the pool side area on the opposite side of the terrace wall which will be used for kitting up, as shown on the attached Map.
- f. Equipment bags or spare equipment can be left in terrace area, but should be left along the back wall nearest the changing rooms.
- g. If you need to return to your vehicle for additional equipment, or for removal of equipment at the end of the evening, this must be done through the wet changing area and emergency exit at the rear of the foyer next to the café bar.
- h. Wheeled dive bags and trolleys can be taken out into the foyer via the terrace as long as social distancing protocol is followed.
- i. If there are no longer any people arriving or present in the foyer area then it is permitted to start using the normal front entrance for an exit point as well, remembering to maintain social distance and face covering protocols.

### **4. TERRACE & POOLSIDE PROTOCOLS**

- a. There are chairs available for use by club members in the terrace area. Each person wishing to use these must first clean the chair using the sanitising spray and wipes supplied, and must use the same chair all evening. It is permitted to move your chair to a different location in the area if required. To ensure that your chair is identified as being in use, you should place a personal item on the chair that will stay there for the duration of the evening (e.g. coat, bag, etc.).
- b. Chairs should be used along the changing room side of the terrace to allow an unobstructed walkway along the side of the terrace nearest to the pool.

- c. Kitting up for Divers will be on the pool side area on the opposite side of the terrace wall as shown on the attached Map.
- d. The chairs along the deep end of the pool will be in use by the swimming club until 9 p.m. so to minimise the risk of contamination these will be unavailable to our club for the evening. The swimming club will be exiting along the walkway by the flumes, and through the wet shower area, so this space is not available until they have left the pool area.
- e. The seating on the pool side wall closest to the foyer is available for our use as long as they are first cleaned using the sanitising spray and wipes supplied, and social distancing is maintained.

## **5. POOL PROTOCOLS**

- a. All Divers and Snorkelers should be familiar, or will be briefed in accordance with the relevant BSAC Return to Diving Guidance documents. One specific aspect to note is that a Divers AS (Octopus) should not be breathed off during buddy checks (just press the purge button), unless undergoing specific training or practice with these with a single identified buddy. This means that any other Diver in the pool can make use of the AS (Octopus) if necessary in an out of air situation, without the risk of cross contamination.
- b. Entry to the pool for Divers can be via the beach or from either side at the deep end of the pool once the swimming club has exited.
- c. Entry to the pool for swimmers and snorkelers will be via the beach.
- d. Divers will have exclusive use of the four lanes at the deep end of the pool whilst swimmers and snorkelers will be restricted to the shallowest two full lanes.
- e. Swimmers and snorkelers should circulate in a clockwise direction within the two lanes to maintain social distancing at all times.
- f. Swimmers and snorkelers must avoid swimming over the top of Divers to avoid the risk of breathing exhaled air from their bubbles.
- g. Swimmers and snorkelers should not stop at the edges of the pool if they wish to chat / rest, but should return to the beach area or onto the poolside to do so. The seating on the pool side wall closest to the foyer is available for our use as long as they are first cleaned using the sanitising spray and wipes supplied, and social distancing is maintained.
- h. Any Divers wishing to return to the beach area should do so on the surface for the last two lanes so that any swimmers or snorkelers have clear visual contact so they can maintain social distancing.
- i. Swimmers and snorkelers should exit the pool via the beach area.
- j. When exiting the pool all Divers and Snorkelers must rinse any equipment that has been contact with the face area (Mask, Snorkel, Regulator Mouthpieces etc.) by actively agitating it in the chlorinated pool water immediately before exiting from the pool.

## 6. SHOWERS & CHANGING ROOMS

- a. All shower facilities are out of bounds to us.
- b. The dry changing room areas are out of bounds to us.
- c. Toilet facilities are available for our use.
- d. We do have access to use the wet changing room cubicles to get changed after being in the pool, and on arrival only if this is essential. If using the wet changing rooms you must follow these steps:
  - i. Obtain a green changing cubicle card from reception when you first arrive at the pool.
  - ii. When you have finished in the pool, or on arrival if necessary, take your green card with you and select a cubicle that does not already have a green card left inside.
  - iii. Once you have got changed, leave your green card in the cubicle that you have been using.
  - iv. If you have to make use of a cubicle at the start of the evening then you must return to the same cubicle after using the pool. Consider leaving your clothes or towel in the cubicle whilst using the pool.
  - v. In this way the pool cleaning staff will know which cubicles need cleaning at the end of the evening.

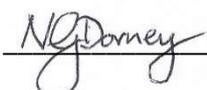
## 7. EQUIPMENT CARE

- a. The only equipment cleaning that is permitted at the pool itself is an agitated rinse of elements that have been in contact with the face in chlorinated pool water.
- b. It is therefore vital that any personal or club equipment that is taken home after use in the pool is thoroughly rinsed in clean fresh water.
- c. The equipment should then be allowed to dry before being stored away.

## 8. POST POOL NIGHT

- a. If, subsequent to attending a Club Pool Night, you develop COVID Symptoms, you must inform the COVID Officer or any other Committee Member as soon as possible and arrange to take a COVID Test.
- b. Once you have the results of your test, you must inform a Club Committee Member as soon as possible.

Assessed By: N G Dorney

Signature: 

Position: Training Officer

Date: 05/05/2021

Review Date: 05/05/2022